

## BOOKING FORM

**DESTINATION:** \_\_\_\_\_

**GROUP NAME:** \_\_\_\_\_

**DEPARTURE DATE:** \_\_\_/\_\_\_/\_\_\_

**BOOKING REFERENCE:** DI \_\_\_\_\_

**NAMES MUST BE AS PER PASSPORT - PLEASE PRINT WRITING**

FIRST NAME: _____	LAST NAME: _____	
DATE OF BIRTH: _____	TITLE: _____	
PHONE: _____	EMAIL: _____	
ADDRESS _____		
Passport Number: _____	Expiry: _____	Country of Issue: _____
NON DIVER: <input type="radio"/> OR DIVE QUALIFICATION: _____	DATE: _____	AGENCY: _____
SPECIAL DIETARY REQUIREMENTS: _____		
Do you require travel insurance? If NO, issuer and policy number details: _____		
YES <input type="radio"/> NO <input type="radio"/>		

Room preference:    Single     Double     Twin     Triple     Quad

Sharing with \_\_\_\_\_    Happy to be paired up with other single traveller:    YES     NO

Interested in:

Upgrade option    YES     NO     Details: \_\_\_\_\_

Extension option    YES     NO     Details: \_\_\_\_\_

### PAYMENT OPTIONS

ALL DEPOSITS NON TRANSFERABLE & NON REFUNDABLE

**PAY YOUR DEPOSIT BY CREDIT CARD REQUIRED TO SECURE YOUR BOOKING: AUD \$440 pp**

Visa (1.5% Surcharge)     Mastercard (1.5% Surcharge)     American Express (3% Surcharge)

Card Number: \_\_\_\_\_    Expiry: \_\_\_\_\_

Authorised Signature: \_\_\_\_\_    Name on Card: \_\_\_\_\_

**PAY YOUR DEPOSIT BY DIRECT DEPOSIT TO SECURE YOUR BOOKING: AUD \$440 pp**

Direct Deposit to **Account Name:** Allways Dive Expeditions  
**BSB:** 063 000    **Account Number:** 1071 4423    (Commonwealth Bank of Australia)

**PLEASE USE YOUR SURNAME & BOOKING REFERENCE: DI8631 AS YOUR TRANSFER REFERENCE**

### PAYMENT PLAN

I \_\_\_\_\_ give authority for Allways Dive Expeditions to debit \$ \_\_\_\_\_

Monthly     Fortnightly     Commencing / reoccurring on the 1st     15th     both     or nearest business day.

At 60 days prior to departure any remaining balance will be charged to the same credit card unless alternate arrangements are made with Allways Dive Expeditions .

**Part payments made by direct deposit to the Allways Dive Expeditions bank account are welcome at any time. Please use your surname & trip reference for transactions.**

**ALL DEPOSITS & PART PAYMENTS WILL/ SHOULD BE MADE BY/TO ALLWAYS DIVE EXPEDITIONS**

As the signatory I confirm that I have read & understood the conditions located on the back of this booking form. I agree to these conditions & understand my obligations including any third parties whom I may have completed this form for. I have completed the requested details on this form honestly & confirm I am authorised to sign this booking form & accept its applicable conditions. Removal or deletion of T&C's on this form do not absolve me from them unless approved by Allways Dive Management.

SIGNATURE: \_\_\_\_\_    DATE: \_\_\_\_\_



**DEPOSITS:** The minimum non refundable deposit listed on booking form is due per person and must be lodged with booking agent before any booking is made. Talk to us or your booking agent about how travel Insurance can protect your deposit.

**INSTALLMENT PAYMENTS:** An additional Installment payment of a minimum of 25% of your total trip cost is due no less than 8 months before departure to secure components of your trip. Should you be booking within 8 months of departure the instalment payment is due within 30 days of deposit. Talk to us or your booking agent about how travel Insurance can protect your installment payments.

**FINAL PAYMENTS:** Final payments are due 90 days prior to travel. In addition some operators may have their own payment conditions which may vary from standard payment deadlines, additional payments will be advised. Where other supplier discounts are utilised, different conditions and payment schedules may apply; this may alter final payment deadline. Full details are available from your booking agent or Allways Dive Expeditions, the onus rests with you to contact us for these details.

**CANCELLATIONS AND REFUNDS:** ALL INITIAL DEPOSITS ARE NON REFUNDABLE AND NON TRANSFERABLE. Installment payments whether invoiced or made voluntarily are subject to administration fee deduction by Allways Dive Expeditions and operator cancellation policies including those of your booking agent. We will endeavour to secure any applicable refunds from operators on your behalf for monies paid, however all refunds are subject to cancellation requirements and costs that may occur where your cancellation alters configuration of a group departure. NO refunds are possible where notice of cancellation is given inside of 75 days prior to departure. The onus of obtaining details pursuant to individual operators and being fully informed of individual operator refund conditions rests with you the traveller.

**ERRORS AND OMISSIONS:** Allways Dive Expeditions and its booking agents have made every endeavour to ensure that brochure and advertised details & pricings are correct, however due to changes in airline fares & other charges, prices are subject to increase prior to departure without notice. Prices quoted in AUD, fluctuations in exchange rates affect costing.

**FEES:** General amendment fee: General amendments will incur a \$44.00 amendment fee.

Late payment fee: Final payments not paid by due date will incur a late payment fee of \$50.00 per person.  
Late bookings: A late booking fee of \$55.00 is levied for bookings made less than 7 days prior to departure.  
Wholesalers & Operators may also levy an amendment fee which will be an additional charge, contact us for details.

**YOUR DETAILS:** Please ensure names you have advised us are absolutely correct according to your passport. Name changes in regards to airline ticketing will incur an amendment fee or issuance of a brand new ticket. The fees levied for these services are levied by the Airlines. Airline fees will not be absorbed by Allways Dive Expeditions or its agents & will be payable by the passenger to whom the charge relates.

**VISAS:** Please contact the office if you have been convicted of a criminal offence, as certain visa conditions may apply.

**HEALTH:** Consult your doctor or Travelvax on 1300 360 164 in regards to medical and immunisation advice.

**DISCLAIMER:** Sales of all services described in this document are made by Allways Dive Expeditions as a disclosed agent for the person or company providing those services. You release & discharge Allways Dive Expeditions to the full extent possible at law for liability relating to any loss and /or damage suffered by you or any other person named on this document- Including but not limited to:

**a)** Loss of prepaid diving activities **b)** Theft of luggage or personal belongings **c)** Illness injury, or death and **d)** Any charges made by any of the service providers **e)** Delays, omissions, accidents or negligence caused by any party **f)** Any other loss or damage whatsoever.

**TRAVEL INSURANCE:** NOT COMPULSORY BUT DEFINITELY ESSENTIAL

Insurance is highly recommended when travelling and covers you from the time of issuance, cover yourself and your monies paid for any givenm departure by insuring yourself for the departure. Contact us for a PDS and application form.

**YOUR PASSPORT MUST HAVE A MIN 6 MONTHS VALIDITY PAST YOUR INTENDED RETURN DATE.  
YOUR PASSPORT MUST HAVE A MIN OF 2 UNSTAMPED PAGES FOR VALID TRAVEL.  
AIRLINE POLICY INDICATES PASSENGERS WITH LESS THAN 6 MONTHS VALIDITY AND/  
OR 2 UNUSED PAGES IN THEIR VALID PASSPORT WILL NOT BE CLEARED FOR BOARDING!**



**FEEL GOOD FACTOR**

When you book with Allways Dive Expeditions YOUR BOOKING IS SAFE WITH US.  
Allways Dive Expeditions is a fully licenced and registered travel agency licence number 32311.  
Allways Dive Expeditions is a member of regularity bodies AFTA & ATAS.